



ALTA VISTA
HOME AND SCHOOL CLUB

Board Meeting Minutes

Tuesday, November 13, 2018

2018-2019 Academic Year

In Attendance

Name	Representing (self, committee, initiative)	Name	Representing (self, committee, initiative)
Jayme Monroe	President	Cathy Bailey	Principal
Jill Brehmer	Vice President	John Hart	Parent, Movie Night Representative
Darren Matson	Co Treasurer	Anna Rubalcava	Co Treasurer
Sarah Wager-Ratinoff	Co VP Fundraising	Jillian Brandt	Co VP Fundraising
Claire Kalia	Co VP Enrichment	Elizabeth Ramirez	Co VP Enrichment
Rebecca Bond	Co VP Membership	Erin Kasenchak	Co VP Membership
Jessica Winter	Corresponding Secretary	Johanna Danes	Recording Secretary
Kathy Yen	Auditor	Yolande Tang	Historian
Nikki Grist	Teacher Rep K-1st	Liz Werner	Teacher Rep 3rd-5th

Names in grey text = absent

Voting quorum reached: yes no

1. President Call to Order and Welcome

- Jayme Monroe

- ❖ Welcome

1 A. Approval of Meeting Minutes: October 9, 2018

- Jayme Monroe & Johanna Danes

The Board Voted to Approve the Minutes from:

- ❖ Board meeting held October 9, 2018 - MINUTES APPROVED
- ❖ Revisions requested: None.

VOTE: Minutes APPROVED.

2. USD School Board Meeting Update - Nov. 5

- Erin Kasenchak

- ❖ 2.5 % salary increase approved.
- ❖ Belmont lease was approved to move forward.
- ❖ Parcel tax and bond measures discussed. Board is waiting to learn more about the new required language for ballot. Parcel tax considered for March or Nov. 2020 ballots. Looking at recommendations on amount the proposed tax should be to yield significant funds.
- ❖ Bond being considered for March or Nov. 2020.
- ❖ Dartmouth students came to the meeting. Student voice / student directed causes were showcased. Impressive student speakers.
- ❖ Enrollment analysis is underway.
- ❖ Projection is for stable enrollment next 10 years.
- ❖ Special Education presentation with focus on inclusion model.

3. Principal Update

- Cathy Bailey

- ❖ Wrapping up conferences.
- ❖ Great assemblies these past few weeks - Fire Department was here last week as well as an author visit.
- ❖ Hosted pizza with the principal and looking at cornerstone program.
- ❖ Held Family Science night.
- ❖ Star Party coming on Dec. 5 from 6:30-8:30 pm
- ❖ Monday presenting at the district meeting - the Cougar News Crew will be presenting!
- ❖ Air quality continues to be an issue and have to make calls on outside time. Playing it day-by-day and tends to get worse in the afternoon.
- ❖ Will have track discussion with Joe Ayala, Director of Operations, USD, later this week.
- ❖ Fence is due to start next week.

4. Teacher Update - Nikki Grist & Liz Werner

a. Kindergarten through 2nd Grade Update

- Nikki Grist

Kindergarten

- We have our Friendship Feast coming up this Friday the 16th.
- We have been alternating Wednesdays between K1 & K2 for trips to the Makerspace. Students go twice a month. Mrs. Lynch has done a great job finding lesson ideas appropriate for kindergarten. In October, we made bridges that held pumpkins up out of toilet paper rolls & tongue depressors. We started with styrofoam pumpkins & ended with real pumpkins. We also participated in an Oreo cookie stacking challenge. In November, we have been using toothpicks & marshmallows to create 2D shapes. After Thanksgiving, we will be using a coding program called Codespark to tune-up our coding skills just in time for Computer Science Week/Hour of Code.
- Kindergarten will be collaborating on a lesson with the Math Acceleration class at UMS, taught by Jennie Reynolds. She will be bringing a group of students over to AV in early December to teach a math lesson & work with the kindergartners.

First Grade

- We had a great time at the play in Campbell last month.
- Some classes have visited Union Middle School 's Cooking Club (class), and some will go this week.
- We have our Holiday Sing coming up on Monday, December 10th at 2:00.
- The students are doing great in our RTI groups which are being taught with the Daily 5 and guided reading.

Second Grade

- We had a great walking field trip to UMS in October. The students created Halloween foods with their middle school buddies: Mummy pizzas, popcorn skeleton hands, and decorated cookies were created and enjoyed by the students. Susan Peers the foods class teacher does

an amazing job. It was so much fun to see some of our Alta Vista alumni!

- This Wednesday is our Alliterative Potluck. Students bring in a dish to share that begins with the same letter as their first name. They write a sentence and draw a picture to go with their sentence. For example: Susan sauntered slowly in with spaghetti.
- We have begun our unit on Bats. Students will be learning all about these fascinating creatures.

b. 3rd through 5th grades, STEAM Update

– Liz Werner

❖ 3rd Grade:

- Cultural Doll Project assigned this week, due in December.
- Signposts for fiction writing.
- Local history.
- Working on measurement and addition and subtraction in math, and practicing math facts.
- Finishing narrative writing.

4th Grade:

- Beginning signposts for nonfiction writing.
- Introduction to computer science.
- Finishing narrative writing.

5th Grade:

- New book clubs: novels based on Fairy Tales.
- Presenting the newscast at the December board meeting.
- Finishing narrative writing.

- ❖ We are starting to make money - approximately \$14,000.
- ❖ We are tracking to our budget.

a. Budget vs. Actuals

- ❖ Income: \$ 125,015.39 (budget) vs. \$139,057.29 (actuals)
- ❖ Expenses: -\$222,600.39 (budget) vs. -\$124,531.87 (actuals)
- ❖ Net Income: -\$97,585.00 (budget) vs. \$14,525.42 (actuals)

b. Profit and Loss

- ❖ Total Expenses: \$124,457.66
- ❖ Net Operating Income: \$14,599.63
- ❖ Net Income: \$14,525.42

c. Balance Sheet

- ❖ Total assets: \$116,559.23
- ❖ Total liabilities: \$2022.61
- ❖ Total Equity: \$114,536.62
- ❖ Total liabilities and equity: \$116,559.23

d. Bank Balance

- ❖ As of November 12:
 - AVHSC Checking Account Balance: \$66,507.99
 - AVHSC Savings Account Balance: \$20,016.78
 - AVHSC total: \$86,524.77

e. Deposits

- ❖ As of November 12, 2018 total AVHSC deposits: \$55,629.46

6. WAT Review and Discussion

- Board Members

- ❖ We are at \$70,000 (what has come in).
- ❖ 5th grade has good participation with about \$20,000 going toward Science Camp.
- ❖ Still need to purchase prizes.
- ❖ Estimating a net of \$33,000.

7. Committee Updates

- Board Members

a) VP/Grant Request Update - Jill Brehmer

- ❖ Grant request for 3rd grade game purchase - will last multiple years.

b) Fundraising - Sarah Ratinoff and Jillian Brandt

- ❖ Dining for Dollars Dec. 11 will be at Super Duper Burgers.
- ❖ Sending out links to all stores supporting Alta Vista with percentage give-back.
- ❖ Targeting online auction for March.

c) Enrichment Update - Elizabeth Ramirez and Claire Kalia

- ❖ Safe Routes - introduced by Anisat Simmons. Presented about promoting walking, biking, and fostering a culture where people are out in the community. Observing other schools that are doing it with law enforcement support. Next 3 days is a big kick-off. Flyers pasted out, showed the Thank you cards, the box to put your cards in, and Zippy!
- ❖ May 8 is Bike to School Day. Targeting to participate.
- ❖ Parent Education Night - looking to get feedback. Hearing that parents like the idea of Home and School Club providing parent education.
- ❖ Author visit - was aligned to the 5th grade curriculum. Next author visit in February targeted at lower elementary level.
- ❖ Garden Club is up in running with \$250 raised by Girl Scouts.
- ❖ December 12 is teacher holiday lunch provided by AVHSC. Need volunteers to help execute this event.

d) Membership/MSA Update – Rebecca Bond and Erin Kasenchak

- ❖ No update.

e) Corresponding Secretary – Jessica Winter

- ❖ No update.

f) Recording Secretary – Johanna Danes

- ❖ You can always send me an email with any questions about meeting notes.

g) Historian – Yolande Tang

- ❖ No update.

h) Auditor – Kathy Yen

- ❖ No update.

i) Parliamentarian – John Hart

- ❖ No update.

8. Meeting Wrap Up / Proposed Agenda Items for next Meeting

– Board Members

- ❖ Next meeting will be a closed meeting at Sarah Ratinoff's home.

CALENDAR REVIEW

Date(s)	Event/Item	Times
November 13-15	Conferences, Early Release	
November 19-23	Thanksgiving Break	
December 5	Alta Vista Star Party	6:30pm - 8:30pm
December 10	USD School Board Meeting	6 pm - 9 pm
December 11	AVHSC Board Meeting (Closed Meeting)	
December 21 - Jan. 4	Winter Break, No School	
January 7	USD Family Night	
January 8	AVHSC Board Meeting	
January 21	MLK Day - No School	
January 22-25	5th Grade Science Camp	

Meeting adjourned 8: 14 pm

Appendix I

Glossary of Abbreviations & Terms

Term:	Refers to:	Term:	Refers to:
AV	Alta Vista	K after a number	Indicates quantity of one thousand
AVHSC	Alta Vista Home and School Club	K, kinder	Kindergarten
CCP	Consolidated Classroom Payment	Maker Space	Designated area for STEAM (see below)
Consolidated Classroom Payment	parent payment covers all classroom activities, field trips, fees, etc. in one payment for the year	MSA	My School Anywhere; application for membership, directory, store, volunteer signups, etc.
HSC	Home and School Club	Online Store	in MSA, parents use to purchase most items related to school; CCP, donations, Library birthday books, Spirit Wear, event tickets, etc.
Board, The Board	elected & appointed officers of AVHSC	SR2S	Safe Routes to School Program
blast	an email sent out to entire population of Alta Vista	SignUp Genius	Online application which manages volunteer sign up
BTSN	Back-to-School Night	STEAM, STEAM lab	Study combined concepts in Science, Technology, Engineering, Art & Math
Enrichment	multiple programs AVHSC funds which the state/District no longer fund, or fully fund, including Art, Clay, Library, Cornerstone, PE, etc.	TOSA, TOSAs	Teacher(s) On Special Assignment
District, the district, 'DO', USD	Union School District, District Office	Union, UMS	Union Middle School