



ALTA VISTA
HOME AND SCHOOL CLUB

Board Meeting Minutes

Tuesday, March 10, 2020

2019-2020 Academic Year

In Attendance

Name	Representing (self, committee, initiative)	Name	Representing (self, committee, initiative)
Jayne Monroe	President	Cathy Bailey	Principal
Erin Kasenchak	Vice President	Jessica Winter	Parliamentarian
Darren Matson	Co Treasurer	Anna Rubalcava	Co Treasurer
Farrah Hoehne	Co VP Funraising	Damaris Gellman	Co VP Fundraising
Claire Kalia	Co VP Enrichment	Nina Gholami	Co VP Enrichment
Lauren Jewell	VP Membership	Sarah Wager - Ratinoff	Historian
Jane Findley	Corresponding Secretary	Johanna Danes	Recording Secretary
John Hart	Co Auditor	Jill Brehmer	Co Auditor
Nikki Grist	Teacher Rep K-1st	Liz Werner	Teacher Rep 3rd-5th
Melissa Nunez	Parent Volunteer, Garden Club		

Names in grey text = absent

Voting quorum reached: yes no

1. President Call to Order and Welcome

- Jayme Monroe

- ❖ Welcome!
- ❖ 6:30 pm start.

2. Approval of January Meeting Minutes

- Board Members

- ❖ February Minutes approved.
- ❖ Posted to AVHSC website:
<https://altavistahsc.weebly.com/meeting-agendas--minutes.html>

3. March 9 USD Meeting Report Out

- C. Kalia

- ❖ District Board Meeting Highlights for March 9, 2020 have not yet been published to Unionsd.org.
- ❖ From Claire Kalia's attendance and report we know that the Coronavirus and evolving protocols and impacts were discussed at the March 9 meeting. Additionally, a consultant on school enrollment/attendance discussed the projected trends for the next 5 years. Project next year will be the peak for enrollment. Thereafter it will slowly decline. Projecting a decline from 620 to 460 in 5 years.

4. Principle Update

- Cathy Bailey

- ❖ Book Faire is canceled. Secured week of Open House as an alternative.
- ❖ Kindergarten playground assessment. Recommend the removal of some equipment.
- ❖ The coronavirus is an evolving situation. Some families are already opting for independent study.
- ❖ 4th grade field trip is impacted by the virus, other impacts are unknown at this time.
- ❖ Currently following County Office of Health recommendations.

Kindergarten/1st Grade /2nd Grade:

Kindergarten:

- ❖ We are loving our new bikes and hula hoops! The bikes are working out great. Please see my Twitter account (link below) for a picture of one of our students enjoying the new bikes.
- ❖ We are starting up another unit in Writer's Workshop. Some of us are doing "Opinion" and some of us are doing "How-To Books" and we will compare notes and meet to discuss these different units.
- ❖ We have been working on subtraction in math.
- ❖ We are all looking forward to building leprechaun traps in class this Friday as a STEAM project.

1st Grade:

- ❖ We are enjoying science rotations.
- ❖ We've been talking a lot about covering our coughs and sneezes, as well as washing hands the correct way.

2nd Grade:

- ❖ Classes are working on Opinion writing in Writer's Workshop
- ❖ In social studies, students have been learning about landforms & map symbols. Students are now creating their own island maps with a variety of landforms. Students are also adding other features and symbols to their islands.

3rd Grade /4th Grade /5th Grade:

3rd Grade:

- ❖ We went to the Makerspace to create our Marine Animal Dioramas. It was very helpful to have parent volunteers with us. We look forward to displaying our dioramas during Open House.
- ❖ We are still working on informative writing. We are excited about the format of our nonfiction books. They will include text features such as photos, captions, and charts, along with the text.
- ❖ We are finishing our fractions module of Eureka Math and we will move on to geometry soon.

4th Grade:

- ❖ We just finished making our own class magazines for informative writing.
- ❖ We are starting geometry in math.
- ❖ We are starting our study of the Gold Rush and reading By the Great Horn Spoon.

5th Grade:

- ❖ We are wrapping up book clubs with a potluck.
- ❖ Science camp leaders are coming out next week to talk to the kids.
- ❖ In math, we are studying volume and 2D shapes.
- ❖ We will also begin opinion writing soon.

6. Treasurer's Report & Budget Review

- Anna Rubalcava & Darren Matson

- ❖ \$55,000 in net income right now.
- ❖ Getting Science Camp info from Walk-a-thon committee/treasurer.
- ❖ Balance Sheet as of March 9, 2020:
 - HSC Balance: \$69,123.09

- Savings Account: \$20,025.27
- Total Assets: \$93,457.09
- Total Liabilities: \$2,022.61
- Total Liabilities and Equity: \$97,175.81

❖ Budget vs. Actual:

- Income: \$146,450.00 vs. \$189,390.82
- Expenses: (\$190,045.01) vs. (\$134,098.06)
- Net Income: (\$43,595.01) vs. \$55,292.76

❖ Transaction List Activity from February 10, 2020 to March 9, 2020:

- Total Deposits: \$22,996.08
- Total Debits/checks: \$29,916.85

8. Committee Updates

- Board Members

a) VP/Grant Request Update - Erin Kasenchak

- ❖ No updates.

b) Fundraising - Damaris Gellman/Farrah Hoehne

- ❖ No updates.

c) Enrichment Update - Claire Kalia/Nina Gholami

- ❖ Continuing work on enrichment survey.
- ❖ Garden Club - getting kids out there every Wed. Planning on curriculum for 1 grade next year. Also planning to sell seeds as a fundraiser.

d) Membership/MSA Update – Lauren Jewell

- ❖ Expecting a few deposits this next week.

e) Corresponding Secretary – Jane Findley

- ❖ No update.

f) Recording Secretary – Johanna Danes

- ❖ Website is up-to-date with approved minutes.

g) Historian – Sarah Wager-Ratinoff

- ❖ No update.

h) Auditor – John Hart/Jill Brehmer

- ❖ Planning to present a look at the second half of the year in next meeting.

i) Father's Workshop – John Hart

- ❖ Met with the Garden Club.

j) President Update – Jayme

- ❖ Parliamentarian will send survey to the board about what roles you are interested in for 2020-2021. Then a blast will be sent to the school. Will approve here in May and then approve at Open House on May 20.

CALENDAR REVIEW

Date(s)	Event/Item	Times
March 9, 10, 12, 13	Spring Conferences, Early Dismissals	
March 16	PD Day, No School	
March 25	USD Family Night, No Homework	
April 6-10	Spring Break, No School	

Meeting adjourned 8:16 pm

Appendix I

Glossary of Abbreviations & Terms

Term:	Refers to:	Term:	Refers to:
AV	Alta Vista	K after a number	Indicates quantity of one thousand
AVHSC	Alta Vista Home and School Club	K, kinder	Kindergarten
CCP	Consolidated Classroom Payment	Maker Space	Designated area for STEAM (see below)
Consolidated Classroom Payment	parent payment covers all classroom activities, field trips, fees, etc. in one payment for the year	MSA	My School Anywhere; application for membership, directory, store, volunteer signups, etc.
HSC	Home and School Club	Online Store	in MSA, parents use to purchase most items related to school; CCP, donations, Library birthday books, Spirit Wear, event tickets, etc.
Board, The Board	elected & appointed officers of AVHSC	SR2S	Safe Routes to School Program
blast	an email sent out to entire population of Alta Vista	SignUp Genius	Online application which manages volunteer sign up
BTSN	Back-to-School Night	STEAM, STEAM lab	Study combined concepts in Science, Technology, Engineering, Art & Math
Enrichment	multiple programs AVHSC funds which the state/District no longer fund, or fully fund, including Art, Clay, Library, Cornerstone, PE, etc.	TOSA, TOSAs	Teacher(s) On Special Assignment
District, the district, 'DO', USD	Union School District, District Office	Union, UMS	Union Middle School