



ALTA VISTA
HOME AND SCHOOL CLUB

Board Meeting Minutes

Tuesday, January 14, 2020

2019-2020 Academic Year

In Attendance

Name	Representing (self, committee, initiative)	Name	Representing (self, committee, initiative)
Jayne Monroe	President	Cathy Bailey	Principal
Erin Kasenchak	Vice President	Jessica Winter	Parliamentarian
Darren Matson	Co Treasurer	Anna Rubalcava	Co Treasurer
Farrah Hoehne	Co VP Fundraising	Damaris Gellman	Co VP Fundraising
Claire Kalia	Co VP Enrichment	Nina Gholami	Co VP Enrichment
Lauren Jewell	VP Membership	Sarah Wager - Ratinoff	Historian
Jane Findley	Corresponding Secretary	Johanna Danes	Recording Secretary
John Hart	Co Auditor	Jill Brehmer	Co Auditor
Nikki Grist	Teacher Rep K-1st	Liz Werner	Teacher Rep 3rd-5th
Rita Sohal	USD, Assistant Superintendent, Business Services	Jennifer Retroff	USD, Board of Trustees - Clerk

Names in grey text = absent

Voting quorum reached: yes no

1. President Call to Order and Welcome

- Jayme Monroe

- ❖ Welcome!
- ❖ 6:30 pm start.

2. Approval of December Meeting Minutes

- Board Members

- ❖ December Minutes approved.
- ❖ Posted to AVHSC website:
<https://altavistahsc.weebly.com/meeting-agendas--minutes.html>

3. Parcel Tax Discussion

- Rita Sohall & Jennifer Petroff

- ❖ Measure Q will be on the ballot in March and needs 67% voter approval to pass.
- ❖ Local school funding is based on attendance and USD is trending toward lower attendance. USD is funded at the lowest 1.5% in the state.
- ❖ Funds from Measure Q will help attract, retain, and compensate highly qualified teachers.
- ❖ Need help to pass - donation assistance and phone bank volunteers. Board voted to contribute \$10,000 to support the campaign and will work to staff phone banks.

4. Principle Update

- Cathy Bailey

- ❖ Welcome back from the holiday break.
- ❖ Visited every classroom on the first day back. Had a Smart Start.
- ❖ New portable coming over the summer.

Kindergarten/1st Grade /2nd Grade:

Kindergarten:

- ❖ For Smart Start, we all made Kool-Aid playdough in class & did some other crafts such as making "Forky" from Toy Story and water painting with crayon resist.
- ❖ We are wrapping up the addition portion of Module 4 in Eureka Math and will move onto Numbers to 20.
- ❖ We are all doing "Picture of the Day" in class. This is a photograph that students look at together and make inferences. They must use evidence from the picture to support their inference.
- ❖ We are all working a lot on writing, now that most students have mastered all their letter sounds. This is the time of year where the kindergarten curriculum really takes off!
- ❖ We are preparing for our Kindergarten Orientation Night next Wednesday, as well as 100 Day and "Snow Day" on the 31st. Students will have a fake snowball fight and do snow-themed centers.
- ❖ We are super thrilled with the new additions to our kindergarten blacktop-- hopscotch, four-square, and lines for balancing on. Thanks to MaryAnn Meisenbach at the DO for making this happen so quickly for us. We have also put in a grant request for new balance bikes and hula hoops for further playground activities.

1st Grade:

- ❖ We will start our Science rotations soon.
- ❖ Getting ready to celebrate our 100th day of school.
- ❖ Students are loving the Mileage Club.

2nd Grade:

- ❖ For our Smart Restart Day, students rotated to the other 2nd grade classes for art activities and learned basketball skills with Mrs. Pugliese
- ❖ Classes are learning about penguins and preparing for the penguin day

program which parents are invited to in February.

- ❖ Looking forward to our field trip to the Tech Museum next week.

3rd Grade /4th Grade /5th Grade:

3rd Grade:

- ❖ Field trip to the Monterey Bay Aquarium on Thursday, 1/16
- ❖ New assignment: Marine Animal Report
- ❖ Math: area of rectangles and multiplication
- ❖ Informative Writing
- ❖ Non-fiction reading

4th Grade:

- ❖ Field trip to San Juan Bautista on Thursday, 1/16
- ❖ Minecraft Missions
- ❖ Math: Fractions
- ❖ Book clubs: Fantasy genre
- ❖ Informative Writing

5th Grade:

- ❖ Walkthrough the American Revolution
- ❖ Colony commercials
- ❖ Book clubs: Revolutionary War theme
- ❖ Math: Multiplying Fractions
- ❖ Informative writing

5. Treasurer's Report & Budget Review

- Anna Rubalcava & Darren Matson

- ❖ No funds have come in this year for Science Camp.
- ❖ Only have PE left to pay for district bills.
- ❖ Looking to have a balance to begin the year for front loaded expenses.

- ❖ Balance Sheet as of January 13, 2020:
 - HSC Balance: \$103,709.33
 - Savings Account: \$20,024.27
 - Total Assets: \$123,733.60
 - Total Liabilities: \$2,022.61
 - Total Liabilities and Equity: \$111,773.31

- ❖ Budget vs. Actual:
 - Income: \$146,450.00 vs. \$184,502.14
 - Expenses: (\$190,045.01) vs. (\$118,272.66)
 - Net Income: (\$43,595.01) vs. \$66,229.48

- ❖ Transaction List Activity from December 9 2019 to January 13, 2020:
 - Total Deposits: \$1,717.13
 - Total Debits/checks: \$45,880.45

7. Committee Updates

- Board Members

a) VP/Grant Request Update - Erin Kasenchak

- ❖ Kinder is looking for PE equipment - \$550.

b) Fundraising - Damaris Gellman/Farrak Hoehne

- ❖ Dining for dollars - Chipolte.
- ❖ Family Dance is coming up \$5 plus fees, plus family rate.
- ❖ Online Auction Date: March 24-26

c) Enrichment Update - Claire Kalia/Nina Gholami

- ❖ Looking at volunteer engagement data, looking at working and non-working parents to see if there are any insights there, looking at moving volunteer survey to March.

d) Membership/MSA Update - Lauren Jewell

- ❖ Benefactor banner ordered - 48 benefactors.

e) Corresponding Secretary - Jane Findley

- ❖ Visiting author - Ivy and Bean author Annie Barrows

f) Recording Secretary - Johanna Danes

- ❖ Website is up-to-date with approved minutes.

g) Historian – Sarah Wager-Ratinoff

❖ No update.

h) Auditor – John Hart/Jill Brehmer

❖ No update.

i) Father's Workshop – John Hart

❖ No update.

j) President Update – Jayme

❖ Garden Club on the agenda for next meeting.

Calendar Review – Board Members

CALENDAR REVIEW

Date(s)	Event/Item	Times
January 17	Professional Development, No School for Students	
January 20	MLK Jr. Day, No School	
January 29 - Feb. 1	Drama Club Production of Frozen Jr.	
February 4	STEAM Night	
February 5	USD Family Night	

February 11	AVHSC Meeting	
February 14	Family Dance	
February 17-21	No School Ski Week/Presidents Week Break	
February 28	Mileage Club Party	
March 5-6, 9-10, 12-13	Spring Conferences	
March 10	AVHSC Meeting	
March 16	PD Day, No School	

Meeting adjourned 7:42 pm

Appendix I

Glossary of Abbreviations & Terms

Term:	Refers to:	Term:	Refers to:
AV	Alta Vista	K after a number	Indicates quantity of one thousand
AVHSC	Alta Vista Home and School Club	K, kinder	Kindergarten
CCP	Consolidated Classroom Payment	Maker Space	Designated area for STEAM (see below)
Consolidated Classroom Payment	parent payment covers all classroom activities, field trips, fees, etc. in one payment for the year	MSA	My School Anywhere; application for membership, directory, store, volunteer signups, etc.
HSC	Home and School Club	Online Store	in MSA, parents use to purchase most items related to school; CCP, donations, Library birthday books, Spirit Wear, event tickets, etc.
Board, The Board	elected & appointed officers of AVHSC	SR2S	Safe Routes to School Program
blast	an email sent out to entire population of Alta Vista	SignUp Genius	Online application which manages volunteer sign up
BTSN	Back-to-School Night	STEAM, STEAM lab	Study combined concepts in Science, Technology, Engineering, Art & Math
Enrichment	multiple programs AVHSC funds which the state/District no longer fund, or fully fund, including Art, Clay, Library, Cornerstone, PE, etc.	TOSA, TOSAs	Teacher(s) On Special Assignment
District, the district, 'DO', USD	Union School District, District Office	Union, UMS	Union Middle School