



ALTA VISTA
HOME AND SCHOOL CLUB

Board Meeting Minutes

Thursday, August 20 2019

2019-2020 Academic Year

In Attendance

Name	Representing (self, committee, initiative)	Name	Representing (self, committee, initiative)
Jayme Monroe	President	Cathy Bailey	Principal
Erin Kasenchak	Vice President	Jessica Winter	Parliamentarian
Darren Matson	Co Treasurer	Anna Rubalcava	Co Treasurer
Farrah Hoehne	Co VP Fundraising	Damaris Gellman	Co VP Fundraising
Claire Kalia	Co VP Enrichment	Nina Gholami	Co VP Enrichment
Lauren Jewell	VP Membership	Sarah Wager-Ratinoff	Historian
Jane Findley	Corresponding Secretary	Johanna Danes	Recording Secretary
John Hart	Co Auditor	Jill Brehmer	Co Auditor
Nikki Grist	Teacher Rep K-1st	Liz Werner	Teacher Rep 3rd-5th

Names in grey text = absent

Voting quorum reached: yes no

1. President Call to Order and Welcome

- Jayme Monroe

- ❖ Welcome!
- ❖ 6:30 pm start.

2. School Board Meeting Signups

- ❖ Please look for an email with sign-ups for monthly Union School Board Meeting attendance. We'll each sign up to attend one monthly meeting during the school year and report back to the Alta Vista Home and School Club Board at the next meeting.

3. Bylaws and Conflict of Interest Policy

- ❖ Binder with bylaws was passed around the room. Each member was asked to sign.

4. Class T-Shirt/GLow in the Dark T-Shirt Update

- ❖ T-shirt design passed around the room. This year we'll have a single school t-shirt for all classes and grades.
- ❖ Adding t-shirt size to classroom sign-ups.
- ❖ Cost is \$6 per shirt.
- ❖ Special edition glow-in-the-dark t-shirt is being created for benefactor level.

5. Movie Night Update

- ❖ Event will be Friday, September 6.
- ❖ Movie ordered: Lego Movie 2.
- ❖ New movie vendor comes highly recommended.
- ❖ Kona Ice truck coming.
- ❖ Still investigating pizza vendor. Looking at Pizza My Heart. We will serve pizza for 4 tickets. Tickets are \$1 each.
- ❖ We will serve/sell candy for 1 ticket.
- ❖ We will have glow sticks for 1 ticket.
- ❖ Concessions will open at 6 pm.
- ❖ Movie will start at 7:30 pm.
- ❖ Need help with volunteer coordination.
- ❖ Need help with treasurer duties and collecting and counting money.
- ❖ Planning for the event to be net zero on expenses/revenue.
- ❖ Inviting community organizations.

6. Principal Update - Cathy Bailey

- ❖ One week before school started we found out we were going to extended day Kindergarten. This caused a lot of last minute shuffling, but the team rallied and on the first day of school you would never know there were last minute classroom changes.
- ❖ Extended care is up and running. In addition to after-school care, we are also offering childcare for evening events.
- ❖ Staffing additions this year.
- ❖ Family picnic was a success. Thank you to Mark Marioni and Father's Workshop for setting up all the shade tents on the lawn.
- ❖ Lunch updates - discussed benefits of classroom specific lunch tables and scheduled eating time.

7. Teacher Update - Nikki Grist & Liz Werner

- ❖ No teacher update was presented at the meeting.

8. Treasurer's Report & Budget Review - Darren Matson & Anna Rubalcava

- ❖ Motion to approve auto-payment with district for end-of-year expenses.
- ❖ Reviewed 2019-2020 budget.
- ❖ Discussion about CCP, donations, and fundraising.
- ❖ Carry forward - what parents contribute to their grade carries forward with their class to the next year.
- ❖ Looking at a neutral budget. Income to match expenses.
- ❖ Budget approved.
- ❖ CCP at \$36,400 to date.

10. Committee Updates - Board Members

a) VP/Grant Request Update- Erin

- ❖ No updates.

b) Fundraising - Damaris/Farrah

- ❖ No updates.

c) Enrichment Update – Claire/Nina

❖ No Updates.

d) Membership/MSA Update – Lauren

❖ No updates.

e) Corresponding Secretary – Jane

❖ No updates.

f) Recording Secretary – Johanna Danes

❖ No updates.

g) Historian – Sarah

❖ No updates.

h) Auditor – John/Jill

❖ No updates.

i) Father's Workshop – John Hart

❖ No updates.

CALENDAR REVIEW

Date(s)	Event/Item	Times
August 21	General Meeting and Back-to-School Night	
Friday August 30 - Monday, September 2	No School Labor Day	
Friday, September	Movie Night	
Saturday, October 19	Walk-a-thon	9 am - 3 pm
October	Scholastic Book Fair during WAT	
2019-2020 Board Meetings:		
September 10	October 8	November 19
December 10	January 14	February 11
March 10	April 21	May 12
May 26		

Meeting adjourned 8:29 pm

Appendix I

Glossary of Abbreviations & Terms

Term:	Refers to:	Term:	Refers to:
AV	Alta Vista	K after a number	Indicates quantity of one thousand
AVHSC	Alta Vista Home and School Club	K, kinder	Kindergarten
CCP	Consolidated Classroom Payment	Maker Space	Designated area for STEAM (see below)
Consolidated Classroom Payment	parent payment covers all classroom activities, field trips, fees, etc. in one payment for the year	MSA	My School Anywhere; application for membership, directory, store, volunteer signups, etc.
HSC	Home and School Club	Online Store	in MSA, parents use to purchase most items related to school; CCP, donations, Library birthday books, Spirit Wear, event tickets, etc.
Board, The Board	elected & appointed officers of AVHSC	SR2S	Safe Routes to School Program
blast	an email sent out to entire population of Alta Vista	SignUp Genius	Online application which manages volunteer sign up
BTSN	Back-to-School Night	STEAM, STEAM lab	Study combined concepts in Science, Technology, Engineering, Art & Math
Enrichment	multiple programs AVHSC funds which the state/District no longer fund, or fully fund, including Art, Clay, Library, Cornerstone, PE, etc.	TOSA, TOSAs	Teacher(s) On Special Assignment
District, the district, 'DO', USD	Union School District, District Office	Union, UMS	Union Middle School