



ALTA VISTA
HOME AND SCHOOL CLUB

Board Meeting Minutes

Tuesday, April 16, 2019

2018-2019 Academic Year

In Attendance

Name	Representing (self, committee, initiative)	Name	Representing (self, committee, initiative)
Jayme Monroe	President	Cathy Bailey	Principal
Jill Brehmer	Vice President	John Hart	Parliamentarian
Darren Matson	Co Treasurer	Anna Rubalcava	Co Treasurer
Sarah Wager-Ratinoff	Co VP Fundraising	Jillian Brandt	Co VP Fundraising
Claire Kalia	Co VP Enrichment	Elizabeth Ramirez	Co VP Enrichment
Rebecca Bond	Co VP Membership	Erin Kasenchak	Co VP Membership
Jessica Winter	Corresponding Secretary	Johanna Danes	Recording Secretary
Kathy Yen	Auditor	Yolande Tang	Historian
Nikki Grist	Teacher Rep K-1st	Liz Werner	Teacher Rep 3rd-5th

Names in grey text = absent

Voting quorum reached: yes no

1. President Call to Order and Welcome

- Jayme Monroe

- ❖ Welcome

2. Approval of Meeting Minutes: March 12, 2019

- Jayme Monroe & Johanna Danes

The Board Voted to Approve the Minutes from:

- ❖ Board meeting held March 12, 2019 - MINUTES APPROVED
- ❖ Revisions requested: None.

VOTE: Minutes APPROVED.

3. April 15 USD Meeting Report Out

- J. Winter

- ❖ Johanna sent Jessica's meeting notes to the board.
- ❖ Jessica's Notes:
 - Noddin students came and spoke about how they incorporate wellness and mindfulness into the day. Kinder students did yoga that was tied to a story the teacher read. Fourth graders talked about a program called STRONG Kids which is a program that helps students understand and manage emotions and mindfulness. Another group of fourth graders shared an activity they do twice a week called council. It's an open minded space where the students can share dedications, salutations, stories, etc.
 - Approval of minutes.
 - Community Comments.
 - Good attendance at Union and Dartmouth Open Houses.
 - Speaker on vaping.

- May 6th – Holocaust Survivor speaker at Union.
- April 26th – Relay for Life.
- Approval of consent items.
- Parcel Tax
- Survey showed strong support for parcel tax.
- Discussed pros/cons of Nov 2019 vs Mar 2020 elections, decided against Nov 2019. Will revisit in a few months to discuss Mar 2020 or Nov 2020.
- \$99 or \$149
- 2019-2020 General Fund Revenue and Expenditure Assumptions
- TK-8 English Language Arts/English Language Development Curriculum Adoption Presentation
- Currently using Houghton Mifflin 2003 for TK-5
- Middle School Prentice Hall 2003
- Looking at Adopting a new curriculum
- Common Core Shifts
- Piloted McGraw Hill and National Geographic in 2016 (no clear winner)
- 2017-2018 looked at other options. Solicited teacher input.
- Support for Writer’s Workshop from other school districts.
- ELA Instructional Framework Components
- Guided Reading + Daily $\frac{3}{5}$
- Text Study/Close Reading
- Literature Discussion

4. Principal Update

- Cathy Bailey

- ❖ District Office will be at next meeting to discuss LCAP.
- ❖ Music performances have started. They are wonderful.
- ❖ Training today for CAASPP testing. Testing starts on April 29. 8 days of testing; and Science added for 5th grade with 2 extra days.
- ❖ Started with Silver Saves Lives today for Relay for Life. If we reach \$1000 Mrs. Bailey will "dye" her hair purple.
- ❖ Jennifer Petroff board member will visit us next week.
- ❖ Administration appreciation day next week.
- ❖ Volunteer appreciation will be May 8.
- ❖ Growth Mindset assembly on May 17.

5. Teacher Update

- Nikki Grist & Liz Werner

a. Kindergarten through 2nd Grade Update

- Nikki Grist

Kindergarten

We had another "not-so-Spring Fling" just before Spring Break. The weather didn't cooperate, but we still had fun with some new activities.

We have a field trip coming up to Emma Prusch Farm next week, so all K classes have been studying farm animals and have been writing and doing art projects around that theme.

Thank you to the HSC for our grant money! We bought two huge sets of books for each level (A-E) in kindergarten. Both rooms now have a large supply of leveled books for independent reading time.

Both classes will visit the Makerspace in the next two weeks to work on building catapults to launch Peeps.

May 31 Kindergarten roundup - good opportunity for AVHSC presentation.

First Grade

We are learning about taking care of the earth this week. Students are working on a recycle project.

We are also going into the Makerspace to make kaleidoscopes (which ties into our science standards).

Looking forward to our field trip to Vasona-YSI on 4/30 and 5/2.

Second Grade

Students are working on a timeline of important events in their lives. We've been reading biographies in class in preparation for students choosing a famous person to research. Students will be creating a book about the person and recording audio to go along with it.

We enjoyed our visit from Officer Finch before spring break, he incorporated magic tricks into his safety presentation, the students loved it!

Looking forward to our music program this Friday at 2:00.

3rd Grade:

- We have assigned the Third Grade Biography Report and the Wax Museum is scheduled for Friday, May 17th.
- We are getting onto the CAASPP practice site to acquaint the students with the exam, especially since it is the first year they are taking the exam.
- We recently had a field trip to the Campbell Historical Museum.
- We are teaching geometry in math and opinion writing in language arts.

4th Grade:

- Walk Through California event is next week.
- Just finished the Gold Rush unit, including a visit to Roaring Camp where the children panned for gold.
- Science unit: energy; writing unit: opinion writing; math unit: geometry.
- They are also preparing for the CAASPP.

5th Grade:

- They are studying states and capitals; students are working on a state report and they are studying informative writing.
- They are preparing for the CAASPP.
- They are wrapping up all the 5th-grade science units in preparation for the science CAASPP.

6. Treasurer's Report

- Anna Rubalcava

- ❖ Updated reports sent.
- ❖ Big driver of income this month was the online auction. Just over \$19,000.

a. Budget vs. Actuals

- ❖ Income: \$125,015.39 (budget) vs. \$136,084.36 (actuals)
- ❖ Expenses: -\$222,600.39 (budget) vs. -\$155,521.68 (actuals)
- ❖ Net Income: -\$97,585.00 (budget) vs. \$19,437.32 (actuals)

b. Profit and Loss

- ❖ Total Expenses: \$155,521.68
- ❖ Net Operating Income: \$19,437.32
- ❖ Net Income: \$19,511.53

c. Balance Sheet

- ❖ Total assets: \$76,079.78
- ❖ Total liabilities: \$2022.61
- ❖ Total equity: \$74,057.17
- ❖ Total liabilities and equity: \$76,079.78

d. Bank Balance

- ❖ As of April 15, 2019:
 - AVHSC Checking Account Balance: \$50,839.55
 - AVHSC Savings Account Balance: \$20,019.77
 - USD Credit Balance: 9,072.79
 - AVHSC total: \$60,782.93

e. Deposits

- ❖ As of March 11, 2019 total AVHSC deposits: \$19,776.83
- ❖ As of March 11, 2019 total AVHSC deposits/checks: \$12,092.91

8. Ice Cream Social/Fantasy Faire Update/SJ Giants

- J.Monroe

- ❖ May 18 Family Game with San Jose Giants. \$5 per ticket. We think it's going to be a fun family event.
- ❖ Looking at family fun night in conjunction with Fantasy Faire. Also looking at Spring movie night.
- ❖ Ice Cream social during Book Fair - will be looking for volunteers. Next Wednesday.
- ❖ Fantasy Faire - theme is safari, bouncies reserved, the pieces are coming together. Discussed prizes and how to balance with no candy. Preparing classes to get their volunteers to support. Pricing structure will be \$25 for bands in pre-sale and then at the event it will be single ticket purchase only. You can't buy wristbands at the event.

9. Committee Updates

- Board Members

a) VP/Grant Request Update - Jill Brehmer

- ❖ 2 grant request:
 - Drill for Mr. Manny
 - Guides (will follow up)

b) Fundraising - Sarah Ratinoff

- ❖ The online auction was a huge success. Thank you to everyone.
- ❖ Accepting payment only in the auction system was a huge win.
- ❖ Extra items - will raffle off on May 1 at teacher appreciation event at 12:30 pm.

c) Enrichment Update - Elizabeth Ramirez and Claire Kalia

- ❖ Survey will go out Thursday or Friday of next week.
- ❖ Garden Club is looking for volunteers for next year.
- ❖ Variety Show tryout on Thursday. The show will be May 31.
- ❖ Thursday we have our author visit.

d) Membership/MSA Update - Rebecca Bond and Erin Kasenchak

- ❖ No update.

e) Corresponding Secretary – Jessica Winter

- ❖ No update.

f) Recording Secretary – Johanna Danes

- ❖ No update.

g) Historian – Yolande Tang

- ❖ No update.

h) Auditor – Kathy Yen

- ❖ No update.

i) Parliamentarian – John Hart

- ❖ Following up on board slate for next year.
- ❖ Will share out at the next meeting.

10. Meeting Wrap Up / Proposed Agenda Items for next Meeting – Board Members

- ❖ USD LCAP Update
- ❖ Parent Survey Results
- ❖ Update on the track.

CALENDAR REVIEW

Date(s)	Event/Item	Times
April 16 - April 30	Music Performances, By Grade, 2:00 - 2:30 p.m.	April 16 (1st); April 19 (2nd); April 23 (5th); April 26 (3rd); April 30th (4th)
4/22 - 4/29	Scholastic Book Fair	
4/24	Ice Cream Social	
4/29 - 5/3	CAASPP Testing Grades 3-5	
4/29 - 5/3	Teacher Appreciation Week	
5/10	Fantasy Faire	
5/13	USD School Board Meeting	
5/16 (Thursday)	Home & School Club Meeting	

Meeting adjourned 7:20 pm

Appendix I

Glossary of Abbreviations & Terms

Term:	Refers to:	Term:	Refers to:
AV	Alta Vista	K after a number	Indicates quantity of one thousand
AVHSC	Alta Vista Home and School Club	K, kinder	Kindergarten
CCP	Consolidated Classroom Payment	Maker Space	Designated area for STEAM (see below)
Consolidated Classroom Payment	parent payment covers all classroom activities, field trips, fees, etc. in one payment for the year	MSA	My School Anywhere; application for membership, directory, store, volunteer signups, etc.
HSC	Home and School Club	Online Store	in MSA, parents use to purchase most items related to school; CCP, donations, Library birthday books, Spirit Wear, event tickets, etc.
Board, The Board	elected & appointed officers of AVHSC	SR2S	Safe Routes to School Program
blast	an email sent out to entire population of Alta Vista	SignUp Genius	Online application which manages volunteer sign up
BTSN	Back-to-School Night	STEAM, STEAM lab	Study combined concepts in Science, Technology, Engineering, Art & Math
Enrichment	multiple programs AVHSC funds which the state/District no longer fund, or fully fund, including Art, Clay, Library, Cornerstone, PE, etc.	TOSA, TOSAs	Teacher(s) On Special Assignment
District, the district, 'DO', USD	Union School District, District Office	Union, UMS	Union Middle School