



ALTA VISTA
HOME AND SCHOOL CLUB

Board Meeting Minutes

Monday, August 22, 2022

2022-2023 Academic Year

In Attendance

Name	Representing (self, committee, initiative)	Name	Representing (self, committee, initiative)
Lauren Jewell	President	Cathy Bailey	Principal
Claire Kalia	Vice President	Deanna Wall	Co-Treasurer
Kim Larson	VP Membership		Co-Treasurer
Ellen Harris Pierpoint	VP Fundraising	Farrah Hoenhe	Corresponding Secretary
April Benoit	Recording Secretary	Jessica Lucke	Historian
Don Monroe	Auditor		VP Enrichment

Names in grey text = absent

Voting quorum reached: yes Begin: 6:37pm End: 8:25 pm

1. President Call to Order and Welcome

- Lauren Jewell

- ❖ Emailed Bylaws & Conflict of Interest for all to review and acknowledge

2. School Board Meeting Signups

- Lauren Jewell

- ❖ SignUp Genius emailed to all for USD Board Meetings
- ❖ Sign up for at least one meeting- report to others at the next meeting.
- ❖ Agendas are usually posted on the front door the week before.

3. Bylaws and Conflict of Interest Policy

- Lauren Jewell

- ❖ Bylaws and Conflict of Interest policy sent to all by email
- ❖ Review and sign.

4. Class Tee Shirt

- Lauren Jewell

- ❖ Discussing at the next meeting.

5. Movie Night Update

- Lauren Jewell

- ❖ Event starts at 6pm- movie start time between 7:30-7:45pm- “Sing 2”
- ❖ Acquired the license for entire year, Screen & equipment are all set
- ❖ Kona Ice is booked- smaller truck than what is usually used by Kona Ice
- ❖ Need to order pizza- Pizza My Heart. Will order later this week.
- ❖ Selling soda, water, candy, popcorn for \$1. \$4 pizza, \$1 drinks. 1 ticket=\$1, glowsticks
- ❖ Girl Scouts will be there, Cub Scouts may be there. Checking with Little League and Softball- Lindsay Hogan
- ❖ Have cashless option- need a reader
- ❖ Sell spiritwear- People can pre-order (up to 9/8) and pick up at event
- ❖ “Find Your Family” table to reunite kids with families
- ❖ Create SignUp Genius for volunteers- use middle & high school volunteers
- ❖ Cathy checking to see if volunteer forms are required

6. BTSN Update

- Lauren Jewell

- ❖ Kindergarten BTSN went well- got some new MTK sign ups
- ❖ Received interest in Dad's Club and VP Enrichment
- ❖ Need budget info for BTSN
- ❖ 30 min presentation- Introduce other board members
- ❖ QR codes for CAGE & MTK sign ups
- ❖ 6-6:45pm for Grades 1-3, 6:45pm for AVHSC, 7:15-8pm for Grades 4-5

7. Walk-a-thon (WAT)

- Ellen Pierpoint

- ❖ Friday, 10/28- all kids can participate, parents can come anytime throughout the day
- ❖ Grade level prizes
- ❖ Possibly have book fair going on during WAT
- ❖ Cathy checking on start time options
- ❖ Can do t-shirts since WAT won't be on Halloween
 - Sponsors can go on shirts

8. Principal Update

- Cathy Bailey

- ❖ Parents are excited for this year- feels normal
- ❖ Perfect amount of food ordered for teacher's luncheon

9. Teacher Update

- ❖ No teachers present

10. Treasurer's Report & Budget Review

- Deanna Wall

- ❖ Good idea to give deadlines for reimbursement requests for larger events
- ❖ Check to see if we budgeted enough for Auction's Teacher Adventures
- ❖ Fantasy Fair added back into budget
- ❖ Teacher's fund went up to \$900
- ❖ Cathy still working on crossing guard contract- company wants \$37K
- ❖ \$1K per grade level for field trips- separate line item for buses
- ❖ Do we add line item for track update?
 - Get quotes from contractors
 - Do work during the Christmas break?
 - Redwood tree is an issue- change track to 0.25 mile size?
- ❖ Music- \$27K- 6 week rotation- 22 classrooms
- ❖ Rhythm & Moves is slightly lower- \$53k

11. Committee Updates, as needed

- All

- ❖ VP/Grant Requests- Claire
 - 2 sets of books requested- City of Ember and Out of My Mind- \$2790 for 3 class sets
 - Approved after budget is approved- offer that teachers can buy and be reimbursed after approval
 - Upping grants to \$5K
 - "Opening Doors 2020"- Provide meals @ St. James Park for 1hr
 - Do a drive for toiletries, Thanksgiving food drive
 - Continue with Project Linus, Spring Baskets
 - Farrah can update community services website
- ❖ Fundraising- Ellen
 - Sponsorships- added 4th tier- \$2K. Includes Gold benefits plus logo on monthly newsletters
 - 2 Gold sponsors acquired today
 - LG United will not be a sponsor, but will donate



- Continuing to call others
- Dining for Dollars
 - Sept- Pizza My Heart
 - Oct- Chipotle
- Nov.-Dec.- See's Candies
- Jan.-Feb.- Either cookie dough or Charleston Wrap
- December- Wooden Horse
- April- Sports Basement
- ❖ Enrichment- Lauren/Claire
 - One dad interested in Dad's Club and to be VP Enrichment
 - Still Need:
 - Project Cornerstone lead (possible Lindsay Hogan/Carlene Iverson)
 - Yearbook
 - WAT website
 - Hospitality
 - Garden Club
- ❖ Membership/MTK- Kim
 - 42 total donations for \$15,600
 - Most are Cougar donations at \$250/child
- ❖ Corresponding Secretary- Farrah
 - Sending sponsorship email this week
 - 73% families in MTK so far
 - Currently updating/reorganizing website- please send any content you want posted
 - Working on getting new followers- FB and IG
 - Maybe do a contest to get followers- Juice Co, spiritwear, raffles
 - Engagement is up
- ❖ Recording Secretary- April
 - Update Recording Secretary Roles & Responsibilities- Corresponding Secretary uploads meeting minutes to Weebly

- ❖ Historian- Jessica
 - New lock on sign is not helping
 - Hoping to update sign more often with:
 - Save the dates
 - Quotes
 - Updates (i.e. no school dates)
 - Work on getting thermometer up
- ❖ Auditor- Don
 - Not present

12. Round Table Discussion/September Agenda Items

- All

- ❖ Upcoming events:
 - Family Dance- 2/10/23
 - Fantasy Fair- TBD April/May
 - Multicultural Fair
 - Steam/Art Show

Glossary of Abbreviations & Terms

Term:	Refers to:	Term:	Refers to:
AV	Alta Vista	K after a number	Indicates quantity of one thousand
AVHSC	Alta Vista Home and School Club	K, kinder	Kindergarten
CCP	Consolidated Classroom Payment	Maker Space	Designated area for STEAM (see below)
Consolidated Classroom Payment	parent payment covers all classroom activities, field trips, fees, etc. in one payment for the year	MSA	My School Anywhere; application for membership, directory, store, volunteer signups, etc.
HSC	Home and School Club	Online Store	in MSA, parents purchase most items related to school; CCP, donations, Library birthday books, Spirit Wear, event tickets, etc.
Board, The Board	elected & appointed officers of AVHSC	SR2S	Safe Routes to School Program
blast	an email sent out to entire population of Alta Vista	SignUp Genius	Online application which manages volunteer sign up
BTSN	Back-to-School Night	STEAM, STEAM lab	Study combined concepts in Science, Technology, Engineering, Art & Math
Enrichment	multiple programs AVHSC funds which the state/District no longer fund, or fully fund, including Art, Clay, Library, Cornerstone, PE, etc.	TOSA, TOSAs	Teacher(s) On Special Assignment
District, the district, 'DO', USD	Union School District, District Office	Union, UMS	Union Middle School